Equality Impact Assessment Template – Stage One

Name of item being assessed:	Castle Gate Statement of Purpose (SOP)
Version and release date of item (if applicable):	Annual revision of SOP
Owner of item being assessed:	Rachel Palin
Name of assessor:	Juliet Penley
Date of assessment:	27.5.11

1 What are the main aims of the item?

To provide information and details, as prescribed by the Children Homes Regulations, about the Castle Gate Short Break Service.

2 Note which groups may be affected by the item, consider how they may be affected and what sources of information have been used to determine this.

(Please demonstrate consideration of all strands – Age, Disability, Gender, Race, Religion or Belief and Sexual Orientation.)

Group Affected	What might be the effect?	Information to support this.
Parents of disabled children who may use or want to use resource	Only positive ie this would help with informing them and making decisions and reassuring them.	Feedback from parents/Steering Grp
Children with disabilities	Only positive. Will not disadvantage anyone. Provides information and details of service.	A/A

Further Comments relating to the item:

Annual approval by members is a legal requirement for a SOP.

3 Result (please tick)	
	High Relevance This needs to undergo a Stage 2 Equality Impact Assessment.
	Medium Relevance This needs to undergo a Stage 2 Equality Impact Assessment
	Low Relevance This needs to undergo a Stage 2 Equality Impact Assessment
X	**No Relevance** This does not need to undergo a Stage 2 Equality Impact Assessment

For items requiring a Stage 2 equality impact assessment, begin the planning of this now, referring to the equality impact assessment guidance and Stage 2 template.

4 Identify next steps as appropriate:	
Stage Two required	
Owner of Stage Two assessment:	
Timescale for Stage Two assessment:	
Stage Two not required:	**X**

Signed: Juliet Penley **Date: 27.5.11**